

AMERICAN STATE BANK OF GRYGLA

Internet Banking Instructions



102 South Main Ave
PO BOX 78
GRYGLA, MN 56727

WWW.ASBGRYGLA.COM

218-294-6111
OR
TOLL FREE 1-877-814-9937

Internet Banking Instructions

Thank you for enrolling in American State Bank's Internet banking program. Now that you have received your Login ID, you are ready to proceed with the First Time user enrollment. We have outlined the information below to help guide you through this process. There are two phases to this enrollment.

Phase 1

1. Log on to American State Bank's website, www.asbgrygla.com.
2. Enter the Login ID provided to you, **Click** on First Time User and **Click** Login.
3. Choose how to receive your secure access code (*either your email or phone#*) & **Click** continue. Your code will be sent to that device moments later. You will have 30 minutes to enter the secure access code into the ASB online banking page. This process helps verify your identity and secure your online information.
4. Enter the secure access code (*a series of numbers*) in the box, **Click** continue.
5. The system will ask you to accept an online disclaimer. Please read, then scroll to the bottom of the screen and **Click** > I Accept.
6. The system will ask you to verify your profile information. This includes **Your Name, Address, Phone Numbers, etc.** You will be required to enter where there is an *. Upon completion, **Click** > Create Profile then **Click** OK.
7. As a First Time User you do not have an old Password to enter. Enter a password in the New Password field. Enter it again to verify. (Make note of the password criteria to the right), **Click** > Submit Password Change
8. Please close & log on to the ASB Website again & Complete Phase 2.

Performing the above required steps will initialize access to American State Bank's Internet Banking system. However, additional steps are required to authenticate your identity.

To Complete Your Registration:

Phase 2

- 1st time users, or any time you log in on a different computer; will be required to obtain another secure access code. To receive this code, you will need to Log back into **www.asbgrygla.com** > Type in your Log in ID, enter your password & **Click** > Login.
- You will now be asked to perform the same tasks outlined in **Steps 3 & 4** above. This requirement is necessary to authenticate who you are for security purposes.
- The system will ask you to choose between two items, please read this carefully. Choose one and **Click** > Continue.

The above task places a cookie on your computer. If you delete the cookies from the computer you registered with, you will be prompted to go through the Phase 2 process again.

Thank you for enrolling in our online banking service.

ONLINE BANKING

Discover the ultimate convenience in banking. To view a demonstration of Internet Banking, click the Demo at: **www.asbgrygla.com**

With Internet banking you can:

- Get balances on Checking, Money Market Savings, Certificate of Deposit and Loan Accounts
- View your previous account statements
- Check recent account activity, such as deposits, withdrawals, and loan payment
- See if specific checks have cleared
- Transfer funds between your eligible accounts
- Re-order checks
- Issue stop payments requests

Internet Cut - Off Times

Any transactions submitted online after 3:30 P.M. Central Standard Time will be processed the following business day.

Account Update Times

We will update balances at the following times:

9:30 A.M. , 1:00 P.M., 4:30 P.M., and 8:00 P.M. Final Update